



# Town of Port Washington Winter/Tax Collection Newsletter 2015

## From the Clerk

July 15, 2015, I was sworn in as the new town clerk. As a previous office manager I have brought many skills and years of accounting with me, however training is a vital tool to become proficient in this position. I have been taking advantage of any training, seminar and meetings available to me. I am thankful to my fellow clerks and to our treasurer Mary Sampont for all support and knowledge they have shared, as well as the town board for their support! This is more than just a job to me as I love this town and will do my best for our community.

Cheryl Karrels, Town Clerk

### Visit our **WEBSITE** for information on:

Building permits	Meeting Minutes
Town Zoning code	Meeting Agenda's
Zoning Map	Election Info.

### Drop Off Site Hours:

**Thursday:**

**4:00 - 6:00PM**

**Saturday:**

**8:00AM - Noon**

**Please respect the site.**

### **Town Hall / Clerk's Office Hours**

Cheryl Karrels- Town Clerk

Monday & Wednesday

9:00AM - 4:00PM

**Phone:** 262-284-5235

**Email:** [townofport@sbcglobal.net](mailto:townofport@sbcglobal.net)

[www.town.port-washington.wi.us](http://www.town.port-washington.wi.us)

**BRING IT**  
— TO THE —  
**BALLOT**

### Voting Information

Contact the Town Clerk  
for information regarding:

- New voter registration applications
- Change of address or name
- Military or overseas ballots
- Absentee ballot requests

These forms can also be downloaded from the Government Accountability Board website:

**[gab.wi.gov/Forms](http://gab.wi.gov/Forms)**

**Voter ID is now required to vote in  
Wisconsin.**

### Would you prefer to receive your Newsletter via email?


**YES-** email your Name & mailing address to : [townofport@sbcglobal.net](mailto:townofport@sbcglobal.net).

Your future newsletters will be emailed instead of sent through the mail.

**NO-** You WILL continue to receive your newsletter by mail, unless you notify us otherwise. We realize the internet is not convenient for everyone.

***Our goal is to make the information available to you in the most effective format. Additional copies of the newsletter are available in the clerk's office or at the Town website:***

**[www.town.port-washington.wi.us](http://www.town.port-washington.wi.us)**



<u>Upcoming Election Dates:</u>
2016 Elections
February 16, 2015 Spring Primary
April 5, 2016 Spring Election
August 9, 2016 Fall Partisan Primary
November 8, 2016 General Election

## FROM TOWN BOARD

\*Re-Construction and removal of the Highland Drive Bridge has been completed.

\*Next road project is Green Bay Road, culvert replacing, grinding and repaving.

Your comments on any of these issues are welcome at any upcoming open Town Board meeting.

Chairman Jim Melichar, is available for appointments at the Town Hall, at your request.

Contact information for all Town Board members is available on the back page of this newsletter.

### “HISTORY OF KNELLSVILLE HISTORICAL MARKER”

A few months ago Town resident and Eagle Scout candidate Luke Didier presented the Town Board with his idea to raise funds and create a Knellsville Historical marker to be located on the Town Hall grounds. The Town board thought it was a good idea so Luke is working on the content now.

If anyone has good quality photos or other info that can be scanned or used for the marker's content please let Luke know or contact the Town.

Items for inclusion may include but are not limited to:

- 1) Pauly Cheese Factory
- 2) The Mink Ranch Farm
- 3) Knellsville Cannery
- 4) Druecker Stone Quarry
- 5) Interstate I-43 history



Luke's Home number is 268-1225 or his e-mail is [nields321@gmail.com](mailto:nields321@gmail.com)

### UPCOMING MEETINGS:

**Town Board** – 1<sup>st</sup> Monday of each month @ 7:30 pm

Jan 4, Feb 1, March 7, April 4 and May 2, 2016

**Plan Commission**- 2<sup>nd</sup> Wednesday of each month @7:30pm

Jan 13, Feb 10, March 9, April 13 and May 11, 2016

**Annual Meeting**– TBD– mid April 2016

**Open Book with the Assessor**– TBD- late April 2016

**Board of Review** – TBD- mid May 2016

### ALL MEETINGS ARE OPEN TO THE PUBLIC.

Have a question, concern or idea on how to make the Town better? Your input is welcome at any upcoming meeting.

Agendas are posted at the Town Hall, & our website,

[www.town.port-washington.wi.us](http://www.town.port-washington.wi.us)

3- 4 days before each meeting.

Look for us, and “LIKE” us on **Facebook!** Town Facts, Historical Photos & the latest news in the Town. Look for the “Town of Port Washington” Page and start following us today!



## GARBAGE & RECYCLING

- The Drop-Off Site at 3715 Highland Drive is open for Town of Port residents during the hours of:

**THURSDAYS: 4:00PM – 6:00PM**

**SATURDAYS: 8:00AM – NOON**

### **PLEASE NOTE THE SPECIAL HOLIDAY HOURS!!**

**WEDNESDAY, December 23rd: 4:00PM – 6:00PM**

**WEDNESDAY, December 30th: 4:00 PM - 6:00 PM**

**The Drop-Off Site will be CLOSED on the Thursday December 24th & 31st 2015.**

- Many items are recyclable, The Town receives a rebate on all recyclables collected so it is in our best interest to get these items out of the garbage and into the recycling dumpster.
- Please respect the hours as posted. The Attendant needs time to close and open the site, and coming early and late does make his job a little difficult.
- All garbage must be bagged.
- To improve traffic flow, we require all cars to enter from Highland Drive, on the south side of the building. This allows for a drive-thru flow of traffic, to eliminate congestion.
- Please pull to the side if you plan to socialize, so as to accommodate your neighbors in a hurry.
- You may continue to use your current residency card to prove residency, when necessary. You may also provide a drivers license with your current Town of Port Washington address. Our attendant tends to recognize most Town of Port Washington residents, but it's a good idea to have the card with you, if necessary.

### **2015 PROPERTY TAX ALLOCATION:**

State of Wisconsin:	\$33,805
Ozaukee County:	\$421,843
Town of Port Wash:	\$450,449
PW-S School Dist:	\$2,092,713
MATC:	\$250,455
<b>TOTAL TAX LEVY:</b>	<b>\$3,249,266</b>

### **“THE BAG-STER”**

“The Bagster” is available for purchase from the Town. This product allows the flexibility of disposal without the expense of a dumpster. Perfect for cleaning out the basement or small remodeling jobs. Purchase the bag for \$30, then arrange for pick-up by Waste Management, and pay a pick-up fee. Contact Cheryl Karrels, Clerk during office hours for purchase.

### **BUILDING PERMITS**

Building , Electrical , HVAC & Plumbing Permits  
These all can be obtained at the Town Hall or by calling the Building Inspector Richard Fellenz at **414-651-0021**.  
All the Town's permits and planning project applications can be printed from our website at:

**[www.town.port-washington.wi.us](http://www.town.port-washington.wi.us)**

Permits can be returned to the Building Inspector, or the  
Town Hall during open office hours, or by mail.

## News from the Town Supervisors

### Culverts and Driveways in the Town of Port Washington

By Mike Didier Town Supervisor

This article will cover the fascinating topic of culverts in the Town road system. Believe it or not the Wisconsin Legislature has lots of laws pertaining to culverts for Wisconsin Towns to follow. There are two types of culverts; **Town Road Crossing Culverts** are the ones that traverse underneath the travelled roadway surface. **Driveway Apron Culverts** are the culverts at the connection point between private driveways and the town road. They run parallel to the roadway. We will focus on Driveway Apron Culverts. Wisconsin Statutes Section 86.05 makes it clear who is responsible for the installation and/or replacement of driveway apron culverts and the answer is..... it depends.

Whenever the town is constructing or reconstructing a town road the town is responsible for the installation or replacement of the culvert. By reconstructing, I mean any time that the town is cutting, filling or otherwise grading the road way. At these times the town is responsible to also create suitable entrances, which are the driveway aprons and they often include a culvert. At all times other than the town constructing or reconstructing the road, it is the owner of the premises who is responsible for the installation or replacement of a driveway apron culvert. Section 86.07 of Wisconsin Statutes declares that "no person shall make any excavation or fill or install any culvert or make any other alteration in any highway or in any manner disturb any highway or bridge without a permit therefor from the highway authority maintaining the highway" So in 1997 the Town Board adopted a driveway culvert ordinance 97-8 (view here <http://www.town.port-washington.wi.us/Codes/Chapter165.pdf> ). This ordinance requires a permit will be needed to install or reconstruct a driveway culvert from the town building Inspector on Town roads. (It should be noted that if you have property on a County Road you must contact the Ozaukee Highway Dept. for direction on what type of permit if any is needed) Culverts must be a minimum of 15" in diameter and 20 feet long unless a larger culvert is required by the Town Building inspector or Town engineer. An example would be an agricultural driveway would most likely need to be longer than 20 feet with the size of today's modern farm machinery. Temporary culverts and access points are also permissible through this permit system.

Driveway apron culverts and town road crossing culverts are a part of the overall town road infrastructure. Please remember to always first contact your local county highway department or Town Building inspector on culvert projects.

### Salt vs. Sand

By Jim Rychtik Town Supervisor

As many if not all town residents have noticed, a mixture of salt/ sand has been used on our roadways the last couple of winters.

Town roads have always been plowed when snow accumulates over about an inch and a half. Upon completion of plowing, it has been general practice to salt hills, curves and the approach to upcoming intersections. In the event of an ice storm, or prolonged sub zero temperature forecast the roads may be salted/ sanded completely. This decision is generally decided by the contractor discussing with town board.

I would like to note that both parties weigh the cost of doing this from both a financial and safety perspective.

During a normal winter season, approximately 10-12% of the town budget is spent on winter road maintenance.

Salt in the past has generally been the tool most commonly used. The winter of 2013-2014 posed a new problem for all municipalities statewide. By early January of that year, salt was almost impossible to purchase and the cost better than doubled. The contractor responsible for maintaining the roads along with the Town board decided to use a salt/ sand mixture. Considerable cost savings have since been realized.

Salt in its pure form is effective to about 18° Fahrenheit, when the sun is out. while salt/ sand has the same parameters it provides instant traction.

I hope this clears up some of the questions frequently asked about winter road maintenance.

Remember the safest way to travel when conditions are compromised is to slow down, travel only when necessary, & give our plow operators space. Remember they are working to make your trip safer.



**DID YOU KNOW:** Early town records show animal censuses were periodically taken. The year 1877 showed: 392 horses, 900 cattle, 6 mules, 111 sheep and 315 swine in the town.

# Dog Licenses

## TOWN OF PORT WASHINGTON

### Dog License Application

**Mary M. Sampont, Treasurer**

All dogs must be licensed in the Town of Port Washington.

If you own a dog/s, please complete the application below and send it to the town treasurer.

Please do not include the dog license fees on the same check as your property tax payment.

**You will need to send along verification of rabies vaccination.**

Please send a self-addressed, stamped envelope along for your return dog tag, license and any vaccination records sent.

**Make Check Payable To:** TOWN OF PORT WASHINGTON

**Mail Application, Information and Check To:** MARY SAMPONT, TREASURER  
2354 WILLOW ROAD  
PORT WASHINGTON, WI 53074

### FEE SCHEDULE:

**SPAYED OR NEUTERED DOGS: \$3.00 EACH**

**FEMALE OR MALE DOGS: \$8.00 EACH**

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**OWNER'S NAME:** \_\_\_\_\_ **PHONE NO.** \_\_\_\_\_

**OWNER'S ADDRESS:** \_\_\_\_\_

**NAME OF DOG:** \_\_\_\_\_ **BREED:** \_\_\_\_\_ **COLOR:** \_\_\_\_\_

**SEX: MALE      FEMALE      (CIRLCE ONE)**  
**SPAYED      NEUTERED      (CIRCLE ONE)**

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**NAME OF DOG:** \_\_\_\_\_ **BREED:** \_\_\_\_\_ **COLOR:** \_\_\_\_\_

**SEX: MALE      FEMALE      (CIRLCE ONE)**  
**SPAYED      NEUTERED      (CIRCLE ONE)**

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**NAME OF DOG:** \_\_\_\_\_ **BREED:** \_\_\_\_\_ **COLOR:** \_\_\_\_\_

**SEX: MALE      FEMALE      (CIRLCE ONE)**  
**SPAYED      NEUTERED      (CIRCLE ONE)**

PLEASE BE SURE TO FILL IN ALL INFORMATION TO KEEP ALL RECORDS CURRENT

## IMPORTANT NOTICE TO ALL TAX PAYERS

Property Tax payments will only be accepted at **Port Washington State Bank**, located on Franklin Street in Port Washington or by the Town Treasurer, either by mail or in person at the Town Hall.

### **BY MAIL:**

Include a tear-off stub with your check made out to Town of Port Washington-Treasurer, and mail to:

**Town of Port Washington-Treasurer**  
**2354 Willow Road**  
**Port Washington, WI 53074.**

**DO NOT mail back the actual bill.**

\*If you would like a receipt, please include a self-addressed, stamped envelope with your payment.

### **LOCAL BANK:**

You may make payments during lobby hours at:

**PWSB- Port branch.** If you have a refund coming, payment at the banks is suggested. Refunds can only be made after the entire tax bill has been paid.

### **IN-PERSON:**

Fri., December 18, 2015	6 – 8 pm	Fri., January 22, 2016	6 – 8 pm
Thurs., December 24, 2015	9 am – 12 pm	Sat., January 23, 2016	9 am – 12 pm
Sat., December 26, 2015	9 am – 12 pm	Fri., January 29, 2016	6 – 8 pm
Thurs., December 31, 2015	9 am – 12 pm	Sat., January 30, 2016	9 am – 12 pm

## HOW TO CONTACT THE TOWN

<b><u>CHAIRMAN:</u></b>	Jim Melichar	262-206-1731
<b><u>SUPERVISORS:</u></b>	Mike Didier	268-1225
	Jim Rychtik, Jr.	262-689-7852
<b><u>CLERK:</u></b>	Cheryl Karrels	284-5235
<b><u>TREASURER:</u></b>	Mary Sampont	284-5394
<b><u>BUILDING INSPECTOR &amp; ZONING ADMINISTRATOR:</u></b>	Richard Fellenz	284-0509

### **PLAN COMMISSION MEMBERS:**

Jim Melichar	262-206-1731
Mike Didier	268-1225
Jim Rychtik, Jr.	262-689-7852
Chuck Baranek	284-3869
Dave Murphy	284-7208
Dale Noll	262-355-6002
Randy Noll	262-483-6574

The Town Chairman, Supervisors and Treasurer positions are on the ballot for the April 2017 Election, and serve a 2-year term in office.

They are all Town residents, your neighbors and responsible for pursuing the Town's best interest for ALL residents. They are available to hear your comments by phone or at an upcoming Town Board meeting.

Plan Commission members are appointed to 2– and 3-year terms by the Town Board. It is also required that they be Town residents. Plan Commission members advise the Town Board on Zoning and Development of the Town.